



Maharashtra Council of Acupuncture
Mumbai

Minimum Standard Requirement for opening a new collage
for Acupuncture Diploma Course

D.A.T. (Diploma in Acupuncture Therapy)

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**MINIMUM STANDARD REQUIREMENTS FOR THE
ACUPUNCTURE COLLEGE FOR 50 ADMISSIONS
ANNUALLY REGULATIONS, 2022**

In pursuance of clause (3) of article 348 of the Constitution of India, the Maharashtra Acupuncture System of Therapy Act, 2015 (Maharashtra Act No. XXV of 2017), its hereby makes the following regulations namely:

1. (i) Short title and commencement : These regulations may be called the
"Minimum requirements for 50 Acupuncture Admissions Annually Regulations, 2022".
(ii) They shall come into force on the date of their publication in the Official Gazette.
2. Objective :- the objective of these regulations in to prescribe for a Acupuncture College and Acupuncture Institution approved for fifty admissions of Acupuncture students annually, the minimum requirements of staff (teaching and technical both).
3. Every Acupuncture college and Acupuncture Institution for 50 Acupuncture admissions annually shall have the following departments, namely:-

Teaching departments college/institution

1. Modern science subject theory and practical
2. Acupuncture philosophy theory, practical and acupuncture clinic

Eligibility Criteria for Admission:

1. Education Qualification: For 1st Year 12th Standard of any Faculty
2. Age: Minimum 18 years

GUIDELINES TO ESTABLISHMENT OF NEW ACUPUNCTURE INSTITUTE

1. Any Organization under:
 - a) Central Government/State Government/Local body
 - b) Registered Private or Public Trust
 - c) Missionary or any other organization registered under Society Registration Act
 - d) Company incorporated under section 25 of Company's Act are eligible to establish Acupuncture Institution.
2. Above organization shall obtain the Essentiality Certificate/No Objection Certificate for the Acupuncture institution/diploma course from the State Government.
3. After receipt of the permission to start the Acupuncture programme from State Government, the institution shall obtain the approval from the Maharashtra Council of Acupuncture.
4. Institution will admit the students only after taking approval of Maharashtra Council of Acupuncture.

SCHEDULE - I

GENERAL REQUIREMENT

1. Minimum infrastructure:

Any institution running Diploma Program of Acupuncture shall have minimum standard infrastructure facility stipulated by the Council specified herein. The Institution shall ensure the maintenance of the standard infrastructure and other facilities for the student to suitably impart Acupuncture studies.

Academic building:

Build up area to run a 2 years diploma course in acupuncture, the needs are

(i) Classroom: 1400 SQ. FT.

Classroom dimensions: Lecture Halls 2 Rooms for 50 Students 700 SQ. FT.

2 x 700 SQ. FT. Total 1400 SQ. FT.

Additional space for increase intake to be calculated 10 square feet per student proportionately.

(ii) Library: 450 SQ. FT.

In an Institution of acupuncture, separate space for central library is a must, total books at least 100 in the ratio of the one book for 2 person shall be in a hardcopy and remaining in the form of eBooks for subjects.

Allied subjects journals: 2 National / International generals to be provided.

Audio visual room: a provision for audio visual facilities is as applicable.

(iii) Consulting Rooms: 200 SQ. FT.

2 Consulting rooms 2 x 100 SQ. FT. Total 200 SQ. FT.

(iv) OPD: 600SQ. FT.

4 OPD room 4x150 SQ. FT. Total 600 SQ. FT.

(OPD for minimum 100 patients/day for a 50 students)

(v) Reception cum waiting room: 250 SQ. FT.

(vi) Teacher's Room: 200 SQ. FT.

(vii) Main office: 200 SQ. FT.

(viii) Principal's office: 200 SQ. FT.

(ix) Common Room: 400 SQ. FT.

Separate for male and female with washroom and lockers facilities

Male student's common room 200 SQ. FT.

Female student's common room 200 SQ. FT

(Toilet for males and females should be separate.)

(x) Cafeteria: 200 SQ. FT. Desired

(xi) Common Room for Staff: 100 SQ. FT. Desired

Common room for teaching staff and non-teaching staff is desired. 100 SQ. FT.

(xii) Genitor Store: 250 SQ. FT. Desired

Genitor room cum Utility room is desired. 250 SQ. FT.

(This is required for Electrician, carpenter, plumber, painter, mason etc. or storing equipment other storage room for different purposes.)

(xiii) Multipurpose Room:950 SQ. F.T. Desired

Audio-visual room and Hall for conducting Conference/CAE is desired

Total Requirement: 3900 Sq. Ft.

Desired Space: 1500 Sq. Ft.

2. Free hold or on long Leasehold property:

Every Institution / College providing education in Acupuncture must have either a free hold or on long leasehold premises. Where the Institution / college / organisation obtained land on lease the period of lease shall be not less than 10 years.

3. General timing for the conducting of courses in Academic building:

Classes may be conducted between 06:00 a.m. to 07:00 p.m. in an institution, however, the library may remain open till 08:00 p.m.

4. College Council:

Every College institution shall have a college counselling comprising of faculty as the members and principal and head of the department and dean as chairperson. The council shall meet at least four times in a year to draw the details of Curriculum and training programme, enforcement of the discipline and academic matters.

5. Research work:

Every Institution / college shall make provision for the faculty, essential equipment for students to undertake research work.

6. Security Deposit:

Every Institution / college before seeking affiliation with the Council shall deposit capital fund, in a fixed deposit account, minimum Rupees 5.0 Lakhs in proportionate for 50 students at nationalised bank, to be used for any future exigencies and development of the institution / college, jointly operated by the Secretary or Principal with Registrar of the university or his authorised agent.

7. Fees

One time registration fee for new Acupuncture college for Diploma shall be Rs. 2.0 Lakhs and yearly renewal fee for institution/course shall be Rs. 50000/-

8. Intake to the Course:

- a) The Fresh intake into the Diploma Program in Acupuncture to any Institution / college shall not exceed 50 students.
- b) The Council may increase intake on the recommendation of the Assessment Committee subject to fulfilling the requirement proportionately as described. Provided, the Institution / college make an application, seeking increase intake, only after the successful completion of two years stand.
- c) The total intake Institution / college shall be met for more seats proportionately. (Above mentioned requirements are for 50 seats.)

9. Clinical facility:

Every Institution / college shall have provision for clinical facility (All 2nd year students will treat the patients under the supervision of the teacher. 1st year students will observe, help, and learn.)

10. Practical Batch:

- a) The student shall carry out the practical learning under the guidance and supervision of the teacher.
- b) Every batch for practical learning like acupuncture therapy shall consist of not more than 25 students.
- c) E-learning shall be part and parcel of the Diploma Program of Acupuncture.

11. Maintenance of Records:

All records of the Institution College including financial, academic / clinical, and other organisational records and the meeting proceeding shall be kept in the safe custody by the Head of the Institution in office of the Institution by using latest Technology including Digital storage and shall remain accessible to all authorities and Assessment teams.

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SCHEDULE - II

STAFF REQUIREMENT

Teaching staff For Diploma in Acupuncture for 50 seats

Year	Subject	Principal	Vice Principal	Tutor	Astt/Associate/Honorary Professor
Ist	WM	01	01	02*	01
	Acupuncture			02	01
IInd	WM			02*	01
	Acupuncture			02	01

Note: Teacher student ratio should be 1:15 on sanctioned strength of students.

* should be B.Sc.(Acu) or Diploma (Acu.) or Registered Medical Practitioner

OPD officers: Faculty working at the college institution will be designated for the various positions in the OPD as per the hierarchy.

Non-teaching staff For Diploma in Acupuncture for 50 seats (Full time)

Sr. No.	Description	Count (for 50 intake)
1	Clerk	01
2	Store keeper	01
3	Accountant	01
4	Librarian	01
5	Peon	01
6	OPD In charge	02
7	Acupuncture Personnel	04
	Total	11

15. Whole time Principal / Head / Dean:

- Every Institution / college shall have a whole time Principal.
- The Principal of the Institution / college shall possess the qualification as specified.

16. Core Faculty:

Every Institution / College shall have sufficient number of full-time faculty members, at all point of time for running Diploma Program in Acupuncture who can be supported by part-time or visiting faculty.

17. Teaching days:

Every Institution College shall have at least 2750 hours including internship. Teaching hours means classroom clinic teaching.

18. The pedagogical shall be undertaken at prescribed in the regulation governing diploma program.

Workload:

The teaching load for full-time teachers shall be not less than 40 hours a week of which teaching hour shall be as under.

- a) principal two hour per week
- b) professor 8 hours per week
- c) associate professor, reader 12 hours per week
- d) lecturer, assistant professor 18 hour per week

Explanation- the tutorial hours / two practical hours shall be counted as one teaching hours

19. Salary scale:

The salary paid to the principal shall be according to the scale recommended by State/Central Government for AYUSH Teachers from time to time with other benefits. Core full-time faculty shall ordinarily will be given usual AYUSH scale. An institution/college may however have faculty whose remuneration is based on contract provided the remuneration is comparable with or more favourable to the faculty in comparison with the AYUSH Scale and salary shall be paid through account payee cheque or through NEFT.

20. Standard academic practice:

The Council may issue directives from time to time for maintenance of the standard of acupuncture education and it shall be duly complied by such an institution/college.

Permission or intake capacity of the student per year in an institution should depend on the ratio of minimum number of patient treated average daily in OPD per day and also the other infrastructure proportionately as described

Intake capacity per Year	Minimum per day average no of pts in OPD during last 1 calendar year (2:1 student/patient ratio)
50 students	100
75 students	150
100 students	200

- Student Patient Ratio: 1:2
- Minimum OPD: 60 patients per day

SCHEDULE-III

EQUIPMENT

Equipment for Modern Medicine (Western medical) Diagnosis

Charts, Models & Equipment for learning Acupuncture theory practical and treatment as applicable.

Particulars	Quantity
Treatment bed	4
Treatment chairs	6
Stools	6
Sitting arrangement in OPD	Actual
Bell	1
Chairs	12
Tables	6
Classroom board, duster, pen/chalk	2 sets
Notice board	2
Electric fittings (Fan, Tube light etc.)	Actual
Water purifier for Drinking water / cooler	1
Cupboard	6
Book shelf	2
Books for Library	Actual
Case Papers	5000
Computer	2 and as required
Projector System	1
Biometric Attendance system	1
Audio system	1
CCTV	Actual
Telephone	1
Internet connection	1
Printer	2
Scanner	1
X-ray viewer	2
Stationary (Files, pen, pencil, ruler, stapler, punching machine, papers, calculator etc.)	Actual
Acupuncture Needles	50000
Cotton	Actual
Surgical Sprit	10 L
Cupping set	6
TDP Lamp	6

Electrical stimulator	10
Apron	10
Hand gloves	100
Dustbin	6
Disposable dustbin bags	6
Needle disposing box	Actual
Needle tray	12
Lancet	100
Moxa cigar	1000
Moxa Holder	12
Moxa lighter	12
Moxa extinguisher	12
Tweezer	12
Sanitizer	10 L
Weighing scale	2
BP monitor	2
Stethoscope	4
Glucometer	4
Pulse Oximeter	4
Torch	4
Rubber Hammer	4
First Aid Kit	2
Oxygen cylinder	2

Charts and Models

Charts	Models
1) Meridian Chart	1) Skeleton
2) Auricular Chart	2) Acupuncture Points Model(Male & Female)
3) Surface anatomy chart	3) Auricular
4) Anatomy chart	4) Scalp model
5) acupuncture needle depth chart	5) Anatomy model
6) five element acupuncture	6) Mannequin for CPR training
7) pulse diagnosis acupuncture chart	
8) Tongue diagnosis acupuncture chart	

Criteria for appointment of Teaching Staff

(A) Principal

- (i) Shall be registered with Maharashtra Council of Acupuncture and shall have passed degree course in B.Sc. (Acupuncture) with 3 years teaching experience or;
- (ii) Shall have passed Diploma Course in Acupuncture conducted by Maharashtra Council of Acupuncture with 4 years teaching experience or;
- (iii) Shall be registered medical practitioner (MBBS,BAMS,BDS,BHMS,BUMS,OT&PT) and shall be registered with Maharashtra Council of acupuncture under Part A with 5 years teaching experience or practice in acupuncture therapy and shall be approved teacher by Maharashtra Council of Acupuncture, or;
- (iv) Shall be registered under Part B and shall have passed Eligibility Test conducted by Maharashtra Council of Acupuncture and shall be approved teacher with 7 years experience in acupuncture practice.

(B) Vice Principal

- (i) Shall be registered with Maharashtra Council of Acupuncture and Shall have passed degree course in B.Sc. (Acupuncture) with 2 years teaching experience or;
- (ii) Shall have passed Diploma Course in Acupuncture conducted by Maharashtra Council of Acupuncture with 3 years teaching or acupuncture therapy practice experience or;
- (iii) Shall be registered medical practitioner (MBBS,BAMS,BDS,BHMS,BUMS,OT&PT) and shall be registered with Maharashtra Council of acupuncture under Part A with 3 years teaching experience or practice in acupuncture therapy and shall be approved teacher by Maharashtra Council of Acupuncture, or;
- (iv) Shall be registered under Part B and shall have passed Eligibility Test conducted by Maharashtra Council of Acupuncture and shall be approved teacher with 5 years experience in acupuncture practice.

(C) Tutor

- (i) Shall be registered with Maharashtra Council of Acupuncture and Shall have passed degree course in B.Sc. (Acupuncture) with 1 year experience or;
- (ii) Shall have passed Diploma Course in Acupuncture conducted by Maharashtra Council of Acupuncture with 2 years teaching or acupuncture therapy practice experience or;
- (iii) Shall be registered medical practitioner (MBBS,BAMS,BDS,BHMS,BUMS,OT&PT) and shall be registered with Maharashtra Council of acupuncture under Part A with 2 years teaching experience or practice in acupuncture therapy and shall be approved teacher by Maharashtra Council of Acupuncture, or;
- (iv) Shall be registered under Part B and shall have passed Eligibility Test conducted by Maharashtra Council of Acupuncture and shall be approved teacher with 2 years experience in acupuncture practice.

Note: (i) Certificate of Experience or Practice in acupuncture therapy should be issued by Appropriate authority/Government Authority. The said authority should be approved by the council.

(ii) The teaching institute issuing teaching experience certificate should be approved by the Council. The decision of the council regarding approval of the Acupuncture institution as teaching institution will be final.

(D) Honorary Assistant Professor/Hon Associate Professor/Honorary Professor

(i) Shall be registered in Part "A" with Maharashtra Council of Acupuncture and shall have passed B.Sc.(Acupuncture) or Certificate Course conducted by the Maharashtra Council of Acupuncture for registered medical practitioners with 10 years experience, or;

(ii) Shall be registered in Part "B" with Maharashtra Council of Acupuncture and shall have passed Diploma course in (Acupuncture) or Eligibility Test conducted by Maharashtra Council of Acupuncture with 15 years experience, or;

Note : Hon Assistant Professor will be designated as Hon. Associate Professor after 3 years experience and Hon. Associate Professor will be designated as Hon. Professor after 2 years experience.

Upper age limit shall be upto 70 years.

Emeritus Professor

(i) Shall be registered in Part "A" with Maharashtra Council of Acupuncture and shall have passed B.Sc.(Acupuncture) or Certificate Course conducted by the Maharashtra Council of Acupuncture with 20 years experience, or;

(ii) Shall be registered in Part "B" with Maharashtra Council of Acupuncture and shall have passed Diploma course in (Acupuncture) or Eligibility Test conducted by Maharashtra Council of Acupuncture with 20 years experience, or;

Upper age limit shall be above 70 years.

No Acupuncture practitioner, other than a registered Acupuncture practitioner whose name is entered in Parts A and B of the Register, shall be competent to hold any appointment as medical officer in Acupuncture or teacher in any Acupuncture college, hospital, asylum, infirmary, dispensary or lying-in-hospital set up under any law for the time being in force or in any Affiliated Acupuncture institution.

Scheme Guidelines for the eligibility criteria for the non-technical staff -

As per rules framed by Government of Maharashtra

Guidelines for the pay scale and statutory benefits:

As per rules framed by Government of Maharashtra

Age of superannuation of the teachers:

As per MCSR rules framed by Government of Maharashtra

The age of superannuation of teacher (except Honorary & Emeritus Professor) shall be 70 years. Retired teacher fulfilling the eligibility norms of teacher can be employed up to the age of superannuation as full time teacher.

Criteria for appointment of Assessor

For the appointment of Assessor for submitting physibility report of any acupuncture institute/Course, Assessor should be registered under Part A or Part B in the Maharashtra Council of Acupuncture and should be approved teacher of the Council. Preferably one assessor from Part A and one from Part B shall be advisable.

Miscellaneous requirements:

- 1) Office support: Principal/HOD shall have independent office with computer and internet facility should available.
- 2) College council: Every college institution shall have a college Council comprising of the head of the department as members and Principal as a chairperson. The council shall meet at least four times in a year to draw up the detail of the curriculum and training program enforcement of discipline and other academic matters. The council shall also organize interdepartmental meetings like grand rounds, statistical meeting and clinical meeting including periodical research review in the institution regularly.
- 3) College website: Each and every college institution shall have its own website where in the following details updated in the first week of every month shall be provided.
 - a. Details of Director or Dean or principal including their name and room number, qualification, date of joining, complete address, with telephone, mobile number, STD code and email address.
 - b. Detail of teaching staff along with their photograph, registration number, date of birth, qualification, experience, department etc.
 - c. Non-teaching staff of the college along with their designation and department and photograph.
 - d. Details of the sanctioned intake capacity of the all courses offered.
 - e. List of student admitted, merit wise, category-wise, (of all the courses) for current and previous year.
 - f. Any research Publication and paper or poster presentation during the last one year.
 - g. Details of any continuous acupuncture education (CAE) program organized or faculty participated in the conference or any academic activities conducted by the Institution.
 - h. Details of any awards and achievements received by the student or faculty.
 - i. Details of the affiliated university and its Vice Chancellor and Registrar.
 - j. Results of all examination of last one year.
 - k. Detail status of recognition of all courses.

Biometric attendance

Biometric attendance is mandatory to have biometric attendance. There should be camera surveillance of whole institution.

Before admission of the first batch of student intake capacity of 50 students at the college institution should have-

- a) At the time of submission of application there should be the fully functional OPD attendance corresponding to the annual student's intake capacity.
- b) All teachers with the requisite qualifications required for the first professional year teaching should be available.
- c) Fully equipped library with e-learning facility and adequate staff.
- d) All classrooms should be fully equipped with internet and audio-visuals

c) A proper furnished and well equipped lecture halls & teaching departments, are essential for the teaching.

The college will be visited/assessed by the council at least three months before the admission of the 2nd batch of the students and at that time the college shall have above-mentioned infrastructure ready, the college shall have the permission to establish an acupuncture college and admitted students may be the granted permission initially for the period of one year and may be renewed on a yearly basis for next 2 years.

It shall be the responsibility of the college to apply to the Council for the purpose of renewal 6 months prior to the expiry of the initial permission.

This process of the renewal permission will continue till such time of the existence of Acupuncture College completed passing out of the first batch.

FORMAT FOR ASSESSMENT

MAHARASHTRA COUNCIL OF ACUPUNCTURE
DIRECTORATE OF MEDICAL EDUCATION AND RESEARCH,
4THFLOOR, St. GEORGE'S HOSPITAL CAMPUS,
P.D'MELLO ROAD, FORT, MUMBAI-400 001.

E mail: mahacucouncil@gmail.com

Website: www.mahacucouncil.org

FORMAT FOR ASSESSEMENT REPORT

School Code:

Course:

Date of Assessment:

Type of Assessment:

NAME OF THE PROGRAMME: Diploma in Acupuncture

TYPE OF ASSESSMENT:

Type of Assessment	Tick
1) Feasibility	
2) Re-Assessment	
3) Final Approval	
4) Periodical	
5) Enhancement of Seats	
6) Surprise	

PART-I GENERAL INFORMATION

1. Name of the Institution /School Acupuncture: _____
 Address _____
 Email Id _____
 Contact No _____
2. Name of the Head of Institution _____
 Email Id _____
 Contact No _____
3. Year of Establishment _____
4. Copy of Resolution _____
 Attach copy of by-laws of trust, details of
 Trustee, contact, name, profession, Address,
 designation etc.
5. Date of this Acupuncture programme started _____
6. Administrative Control _____ Govt./Semi Govt./Corporation/Private Trust
7. Name and Address of affiliated Council /
 Board _____
8. Date of permission (Enclose Certificate) _____
9. Letter No. and Date of issue of Essentiality _____
10. Certificate by the State Govt. (Enclose
 Certificate): _____
11. Mention the Date of last Assessment for each
 Acupuncture Programme:

Council / University / Board	Diploma	Intake Capacity
State Govt.		
MCA		

Signature of Assessor:

1.

2.

PART-II ADMINISTRATION

1. Philosophy, purpose and objectives _____
 (Attach copy of Philosophy and objectives for 1st Assessment only)

2. Administrative relationships (Attach copy of organization for 1st Assessment only) _____

3. Name of the Principal & Qualification. (Details of Encl. Graduate / Post Graduate Teaching Exp.) _____

4. Budget: Does the College of Acupuncture having a separate budget in the overall hospital budget. Yes/No
 If Yes, attach a balance sheet for the last year
 If No, give proof of budget spent for Acupuncture programme (For 1st Assessment only)

5. Total no. of student under training in each Acupuncture programme

Programme	1 st Year	2 nd Year
D.A.T.		

6. Criteria for Admission (Verify whether as per MCA norms) _____

7. Is there an Advisory Committee on Acupuncture Education? _____

8. Is there a curriculum committee for Acupuncture Education _____

9. Anti-Ragging Committee conducted as per Act _____

Signature of Assessor:

1.

2.

PART-III TEACHING STAFF

- Complete the Bio-data sheet with photograph of each Acupuncture teacher and submit it, at time of Assessment (Experience Certificate, Relieving Certificate if joining is less than 3months)
(Detail Record - attach separate sheet if require)

Sr No.	Position	Name	Date of appointment	Professional Qualification	Registration No. of council if any.	Years of experience		Photo & Sign.
						Clinical	Teaching	
1	Principal							
2	Vice Principal							
3	Tutor							

- Verify the teaching staff employed throughout the year and with Professional Tax Payment of bank statement. Yes/No
- Whether Teacher: Student Ratio 1:15 is maintained Yes/No

- List of the External Lecturer
(Attach separate sheet if needed)

Sr.	Name	Qualification	Years of Experience	Subject
1				
2				
3				

- Are there periodical teaching staff meetings conducted?
Yes/No
- State whether a separate Peon is appointed for the college
Yes/No

Signature of Assessor:

-
-

PART-IV PHYSICAL FACILITIES AREA

Physical Facility Area: 3800 SQ. FEET

(Enclose plan approved by competent authority, verify with Architect plan)

- A. Is there a separate Building for college of Acupuncture? Yes/No
- B. Are there separate offices for full time teachers? Yes/No

1) Facilities for classrooms instructions:

(As recommended by Maharashtra Council of Acupuncture guidelines and norms)

Sr.	Number of Classroom / Labs	Sitting Capacity	Size of Room	Light	Ventilation	Adequate (Yes/No)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						

2) Is the Land / Building documents available? _____

(For the 1st Assessment)

Signature of Assessor:

- 1.
- 2.

3) Are there adequate articles, linen, instruments, bed etc. for laboratories

- a. Acupuncture Lab _____
- b. Anatomy Lab _____
- c. Computer Lab _____

4) Facilities for Library (Acupuncture)

- a) Total number of books available _____
- b) Total number of books purchase last year _____
- c) Total number of employees in library _____
- Librarian-Full time/Part time _____
- Others _____
- d) How many hours library is open everyday _____
- e) Are books of General knowledge & Daily newspaper available for students? Yes/No
- f) Is the library adequate in respect of space and furniture Yes/No
- g) Typing & duplicating facilities available Yes/No
- h) Is there internet facility available Yes/No

5) Is there adequate audio-visual equipment available in the institute? Yes/No

6) Complete the following by giving information for the passed out three batches result:

Sr.	Year	Total no. of Students admitted	Total no. of appeared for annual Exam	Number passed in first attempt	Remarks

(If needed, attach separate sheet)

7) Conducting a medical examination prior to entry? _____

8) Rotation Plan year wise (Attach copy)

- a) Master plan for Theory and Practical available Yes/No
- b) Is rotation based on needs of the clinical experience Yes/No
- c) Number and size of students per group _____
- d) Duration of each rotation _____
- e) Who prepared the clinical rotation plan? _____
Teaching faculty/Hospital Acupuncture Staff
- f) Students:Teachers ratio in clinical area _____
- g) Is the rotation plan discussed with the students? Yes/No
- h) Does the clinical teaching take place? Yes/No
- i) Weekly Time table available Yes/No

(Note:Assessors to make the observation of rotation plan, the adequacy and inadequacy and record them.)

Signature of Assessor:

- 1.
- 2.

EXTRA CURRICULAR ACTIVITY

- 1 What are other facilities for cultural activities, sports and recreation?
 - a) _____
 - b) _____
 - c) _____

- 2 Verify the following records for students?
 - a) Admission record _____
 - b) Class attendance _____
 - c) Clinical experience _____
 - d) Internal and External exam record _____
 - e) Health record _____
 - f) Cumulative record _____

- 3 What is the medium of instructions? _____

Signature of Assessor:

- 1.
- 2.

Comments regarding compliance of the recommendation of the previous Assessment committee.

1) Remarks (to be made by the present Assessment committee)

2) Executive comments of the committee (Permission / Number of seats / programme and from which academic year)

1. Name _____ 2. Name _____
Designation _____ Designation _____
Address _____ Address _____

Email Id _____ Email Id _____
Contact No. _____ Contact No. _____
Date _____ Date _____
Signature of Assessor Signature of Assessor

CERTIFICATE / REMARKS OF THE ASSESSMENT COMMITTEE

We, the Assessment committee Members hereby certify that, we have thoroughly inspected the School/College on the date mentioned. We have verified the statements made in the proforma and hereby agree with information supplied by the authorities of the institute.

Names and designation Signatures

Member 1)

Member 2)

Date: